

DIRECTORS' REPORT
ON THE OPERATIONS OF
TOYA S.A.
IN 2013

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#### 1. DESCRIPTION OF THE COMPANY

# 1.1 TOYA S.A. – general profile

TOYA S.A. (hereinafter referred to as the "Company") is a joint-stock company, established on the basis of the Commercial Companies Code. The Company has its registered office in Wrocław at ul. Sołtysowicka 13/15.

TOYA S.A. was formed on the basis of a Notarial Deed drawn up on 17 November 1999 by the Notary Public Jolanta Ołpińska in the Notarial Office in Wrocław (Rep. A No 5945/99). Pursuant to a court decision of 3 December 1999, the Company was entered in the Commercial Register maintained by the District Court for Wrocław-Fabryczna, 6th Commercial Division, under entry No RHB 9053. By virtue of a decision of 4 December 2001, the District Court for Wrocław-Fabryczna, 6th Commercial Division of the National Court Register, decided to enter the Parent Company in the Register of Businesses, with the reference number KRS 0000066712. The entry in the Register took place on 5 December 2001.

The Company is a successor of the civil law partnership "TOYA IMPORT-EKSPORT" with its registered office in Wrocław, which began to operate in August 1990. The partners, given the scale of the business and its rapid development, decided to establish a joint-stock company and transfer the business of the civil partnership to the new company.

The duration of the Company is perpetual.

As at the date of submission of the annual report, TOYA S.A. has 1 branch located outside its registered office, in Nadarzyn.

The core business activities of TOYA S.A. include import and distribution of industrial goods, including primarily hand and power tools for professional and DIY use. The Company distributes goods manufactured and supplied mainly by companies located in China. For many years, the Company has been implementing its strategy of expanding into international markets. It focuses primarily on Central, Southern, and Eastern Europe (the Czech Republic, Moldova, Germany, Hungary, Romania, the Balkan States, Lithuania, Russia, Ukraine and Belarus).

Since 12 August 2011, the Company's shares have been listed on the Warsaw Stock Exchange.

# 1.2 The Management Board and the Supervisory Board

During 2013, the Management Board consisted of the following members:

Grzegorz Pinkosz
 President of the Management Board,

Dariusz Hajek
 Vice-President of the Management Board.

During 2013, there were no changes in composition of the Management Board.

As at 31 December 2013, the Supervisory Board of the Company was comprised of the following members:

Piotr Mondalski
 President of the Supervisory Board
 Jan Szmidt
 Vice-President of the Supervisory Board
 Tomasz Koprowski
 Romuald Szałagan
 Member of the Supervisory Board

Piotr Wojciechowski
 Dariusz Górka
 Grzegorz Maciąg
 Member of the Supervisory Board
 Member of the Supervisory Board

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On 18 December 2013, the Company received the resignation of Piotr Wojciechowski from the position of Member of the Supervisory Board of the Company and Member of the Audit Committee, effective

31 December 2013, and therefore as at the date of publication of the annual report, the Supervisory Board is composed of:

Piotr Mondalski
 President of the Supervisory Board
 Vice-President of the Supervisory Board
 Tomasz Koprowski
 Romuald Szałagan
 Dariusz Górka
 Grzegorz Maciąg
 President of the Supervisory Board
 Member of the Supervisory Board
 Member of the Supervisory Board
 Member of the Supervisory Board

# 1.3 Share capital

As at 31 December 2013, the share capital amounted to PLN 7,540,237.50 and comprised 75,402,375 shares with a par value of PLN 0.1 each.

In 2013, the share capital was increased by PLN 18,878.60 through the issue of 188,786 ordinary shares, as a result of the adoption of a resolution by the Management Board of the Parent Company on 18 February 2013, concerning an increase of the share capital through the issue of series F shares within the authorised capital and a resolution concerning the exclusion of subscription right for new shares by existing shareholders.

The aim of the share capital increase was to offer the shares to the Members of the Parent Company's Supervisory Board as part of a private subscription. Persons entitled to subscribe for series F shares were exclusively the Supervisory Board Members listed in Resolution No 10 of the Ordinary General Shareholders' Meeting dated 23 May 2011 concerning the remuneration of the Company's Supervisory Board or entities indicated by them, if the subscription right is transferred by an entitled Member of the Supervisory Board under the terms of the aforementioned resolution in writing.

On 17 April 2013, the capital increase was registered with the National Court Register.

#### 1.4 Own shares

In 2013, the Company did not acquire its own shares.

#### 1.5 Shareholders

The Company's shareholders as at the date of submission of the annual report:

Name	Status	Series of shares	Number of shares	Type of shares	Par value per share (PLN)	Par value of the shares (PLN)	Structure (%)
Jan Szmidt	natural person	Α	28,170,647	ordinary bearer	0.1	2,817,064.70	37.4%
Tomasz Koprowski	natural person	Α	14,644,030	ordinary bearer	0.1	1,464,403.00	19.4%
Romuald Szałagan	natural person	Α	10,938,874	ordinary bearer	0.1	1,093,887.40	14.5%
Generali OFE(*)	legal person	С	6,038,147	ordinary bearer	0.1	603,814.70	8.0%
Piotr Wojciechowski	natural person	В	5,044,878	ordinary bearer	0.1	504,487.80	6.7%
Other – share below 5%	not applicable	C, D, E, F	10,565,799	ordinary bearer	0.1	1,056,579.90	14.0%
TOTAL:			75,402,375			7,540,237.50	100%

<sup>(\*)</sup> status according to information held by TOYA S.A. as at the dividend record date for 2012, i.e. 11 July 2013

According to the information available to TOYA S.A., shareholders holding directly or indirectly at least 5% of the total number of votes are:

	Number of shares	Share (%)	Number of votes	Share (%)
Jan Szmidt	28,170,647	37.4%	28,170,647	37.4%
Tomasz Koprowski	14,644,030	19.4%	14,644,030	19.4%
Romuald Szałagan	10,938,874	14.5%	10,938,874	14.5%
Generali OFE (*)	6,038,147	8.0%	6,038,147	8.0%
Piotr Wojciechowski	5,044,878	6.7%	5,044,878	6.7%

<sup>(\*)</sup> status according to information held by TOYA S.A. as at the dividend record date for 2012, i.e. 11 July 2013

Since the submission of the last quarterly report (i.e. 24 February 2014), TOYA S.A. has not received notification from the shareholders about any changes in the ownership structure of significant blocks of shares.

# 1.6 Shares held by managers and supervisors

# 1.6.1 Shares held by members of the Management Board

The number of shares and votes in the share capital of the Company held by Members of the Management Board as at the day of submission of this report is reflected in the following table:

	Number of shares	Par value of the shares (PLN)	Number of votes	Share (%)
Grzegorz Pinkosz	51 006 (*)	5,101	51 006	0.07%
Dariusz Hajek	44 903 (**)	4,490	44 903	0.06%
TOTAL members of the Management Board	95,909	9,591	95,909	0.13%

<sup>(\*)</sup> within this amount, 44,903 shares were acquired as a part of the Incentive Scheme

<sup>(\*\*)</sup> acquired as a part of the Incentive Scheme

Members of the Management Board participate in the Incentive Scheme described in note 14.2 of the financial statements and in item 1.6.4 below. As a part of this Scheme, Members of the Management Board are awarded subscription warrants which entitle them to acquire the Company's shares in the case of fulfilling the conditions described in detail in the Scheme. In 2013, no options were awarded within the Scheme.

#### 1.6.2 Shares held by members of the Supervisory Board

The number of shares and votes in the share capital of the Company held by members of the Supervisory Board as at the day of submission of this report is reflected in the following table.

	Number of shares	Par value of the shares (PLN)	Number of votes	Share (%)
Jan Szmidt	28,170,647	2,817,065	28,170,647	37.4%
Tomasz Koprowski	14,644,030	1,464,403	14,644,030	19.4%
Romuald Szałagan	10,938,874	1,093,887	10,938,874	14.5%
Piotr Mondalski	170 097	17,010	170 097	0.2%
Grzegorz Maciąg	100 534	10,053	100 534	0.1%
TOTAL Members of the Supervisory Board	54,024,182	5,402,418	54,024,182	71.6%

As at 31 December 2013, the Supervisory Board was also composed of Piotr Wojciechowski who held 5,044,878 shares. Due to the resignation described in item 1.2, the above table includes members of the Supervisory Board as at the date of publication of this report, i.e. 2 April 2014.

# 1.6.3 Share option scheme for the Supervisory Board

By virtue of Resolution No 10, the Annual General Shareholders' Meeting of 23 May 2011 approved the rules of remuneration of the Supervisory Board members. Pursuant to the approved scheme, three members of the Supervisory Board appointed by the General Shareholders' Meeting on 14 February 2011 are entitled to remuneration in the form of shares in the Company for serving as members of the Supervisory Board during a three-year term (2011–2013). Pursuant to the Articles of Association of TOYA S.A., the term of office of the Supervisory Board lasts three years from the date of appointment and expires no later than on the day of the General Shareholders' Meeting which approves the financial statements for the last full financial year of the term of office.

# Pursuant to the adopted scheme:

a) Three members of the Supervisory Board (Piotr Mondalski, Dariusz Górka and Grzegorz Maciąg) will receive remuneration in the form of a right to acquire the Company shares in an aggregate number equal to 0.75% of all the Company shares registered on the date when the offer to acquire the shares is made, of which Piotr Mondalski will have the right to acquire 0.35% of such shares, whereas Dariusz Górka and Grzegorz Maciąg will each have the right to acquire 0.2% of the shares. The shares will be acquired in three tranches, with the first and second tranches already executed (see note 12). The next tranche will be executed between 1 December 2013 and 30 April 2014. If the offered shares are not acquired by the eligible persons as stated above, they

will be offered to them in next tranches. The entitled members of the Supervisory Board may indicate another entity to acquire the shares.

- b) The four other members of the Supervisory Board (who are the Company shareholders) will not be entitled to any remuneration for serving as members of the Supervisory Board.
- c) The Management Board will offer the shares to the Supervisory Board members at par value (i.e. PLN 0.1).
- d) Each of the Supervisory Board members may decide to collect their remuneration in cash, up to the maximum amount of PLN 7 thousand a month. If a Supervisory Board member decides to collect a portion of their remuneration in cash, the number of shares offered to them by the Management Board will be reduced accordingly.

Detailed information on the measurement and recognition in the financial statements is presented in note 14.1 to the financial statements.

#### 1.6.4 Information about the employee share ownership plan control system

A management incentive scheme has been introduced at the Company to create incentive mechanisms to ensure long-term growth of the Company's value and a steady increase of net profit, as well as stabilisation of the management staff. Based on Resolution No 2 of the Extraordinary General Shareholders' Meeting of 8 February 2011, approving the rules of the incentive scheme for the Company's management staff and key employees, the Company launched an incentive scheme which will be implemented over four consecutive financial years: 2011–2014. On 8 November 2011, the Supervisory Board approved conditions and Rules for the Incentive Scheme together with the detailed list of Eligible Persons and number of share options available for each person. The total number of shares issued as part of the incentive scheme will not exceed 2,243,430. The eligible persons will have the right to acquire no more than: 18% of shares for 2011, 25% of shares for 2012, 27% of shares for 2013 and 30% of shares for 2014.

At the end of a given year of the scheme, its participants will be granted the right to acquire the shares, provided that the Company achieves specific parameters and objectives. The objectives and parameters which the Company is required to attain were set forth by the Supervisory Board in its resolution of 24 May 2011 and in the Rules for the Incentive Scheme. These conditions include:

- a) growth of the Group's consolidated net profit for the financial years 2011–2014 by at least 22% per annum. Upon fulfilment of this condition, eligible persons would be granted the right to acquire 100% of shares under the incentive scheme for year 2011 and 75% of the shares under the incentive scheme for years 2012–2014;
- b) the average price of shares of TOYA S.A. from the last 40 exchange sessions in the year remaining in such a relation to WIG at the end of the year in each two subsequent years of the Scheme that the percentage increase or decrease of the Company's average share price in relation to the percentage increase or decrease in WIG will be accordingly higher or lower by at least one percentage point in favour of the Company's average share price. Upon fulfilment of this condition, eligible persons will be granted the right to acquire 25% of the shares under the incentive scheme for years 2012–2014;
- c) failure to fulfil any of the above conditions in a given year does not rule out the possibility to acquire shares if the conditions are met at the end of the term of the scheme.

As at 31 December 2013, there are 22 eligible persons which may be granted with 778,768 share options in total. Moreover, 188,947 share options were granted and exercised within the first tranche of the scheme. The second tranche of the Scheme was not executed.

# 1.7 Agreements that may lead to changes in the structure of shares held by the current shareholders

Apart from the share option scheme for the Supervisory Board and the Management Board members, the Company has no knowledge of any other agreements that may lead to changes in the structure of shares held by the current shareholders.

# 1.8 Total value of remuneration, rewards and benefits paid or due to managers and supervisors

# Remuneration of the Management Board:

Name and surname	Position	Gross remuneration (PLN '000)	Cost of share options recognised in the financial result (PLN '000) (*)	Dividend paid from profit in PLN '000	TOTAL in PLN '000
2013					
	President of the				
Grzegorz Pinkosz	Management Board	200	136	7	343
	Vice-President of the				
Dariusz Hajek	Management Board	200	136	6	342
2012					
	President of the				
Grzegorz Pinkosz	Management Board	200	261	-	461
	Vice-President of the				
Dariusz Hajek	Management Board	200	261	-	461

# Remuneration of the Supervisory Board:

		Gross remuneration for position held	Cost of share options recognised in the financial result (PLN '000)	Dividend paid from profit in	TOTAL in PLN
Name and surname	Position	(PLN '000)	(*)	PLN '000	'000
2013	President of the				
Diata Mandalahi		77	7	2.4	100
Piotr Mondalski	Supervisory Board	//	7	24	108
	Vice-President of the			2 2 4 4	2 2 4 4
Jan Szmidt	Supervisory Board	-	-	3,944	3,944
	Member of the				
Tomasz Koprowski	Supervisory Board	-	-	2,050	2,050
	Member of the	-			
Romuald Szałagan	Supervisory Board		-	1,531	1,531
	Member of the	-			
	Supervisory Board until 31				
Piotr Wojciechowski	December 2013		-	706	706
	Member of the	77			
Dariusz Górka	Supervisory Board		4	-	81
	Member of the	77			
Grzegorz Maciąg	Supervisory Board		4	14	95
2012					
	President of the				
Piotr Mondalski	Supervisory Board	-	286	-	286
	Vice-President of the				
Jan Szmidt	Supervisory Board	-	-	-	-
	Member of the				
Tomasz Koprowski	Supervisory Board	-	-	-	-
	Member of the	-			
Romuald Szałagan	Supervisory Board		-	-	-
	Member of the	-			
Piotr Wojciechowski	Supervisory Board		-	-	-
	Member of the	-			
Dariusz Górka	Supervisory Board		163	-	163
	Member of the	-			
Grzegorz Maciąg	Supervisory Board		163	-	163

(\*) The cost of awarded share options, reflected in the tables above, relates to the cost recognised in the financial result for 2013 and 2012, resulting from the valuation of the share option scheme for the members of the Supervisory Board (for details see note 1.6.3) and the Management Board (for details see note 1.6.4).

In 2013, in relation with exercised options, Members of the Supervisory Board received the following numbers of shares:

		2013	2013	2013 Value of acquired shares
				according to valuation as
		Number of acquired	Par value of acquired	at the grant date
Name and surname	Position	shares	shares in PLN '000	in PLN '000
	President of the			
Piotr Mondalski	Supervisory Board	88 000	9	300
	Member of the	50 393		
Grzegorz Maciąg	Supervisory Board		5	172

In 2013, no shares were granted to Members of the Management Board.

As at 31 December 2013, no agreements were concluded between the Company and its management staff providing for compensation in the case of resignation or dismissal of a member of management staff from his/her position without a valid reason or if his/her dismissal results from a merger of the Company by way of acquisition.

# 1.9 Changes in the methods of managing the company

There were no significant changes in the methods of managing the Company in 2013.

# 2. THE MOST SIGNIFICANT EVENTS OF 2013

# Taking control over the company Yato Tools (Shanghai) Co., Ltd.

On 2 January 2013, TOYA S.A. increased the capital of the company Yato Tools (Shanghai) Co., Ltd. (hereinafter: Yato Tools). As a result of this transaction, the Company increased its share in Yato Tools from 51% to 75%. At the same time, changes were introduced to Yato Tools's Articles of Association, whereby TOYA S.A. gained the right to nominate the majority of members of Yato Tools's Management Board. As a result, on 2 January 2013, TOYA S.A. took control over Yato Tools and as of that day, the entity became fully consolidated.

The purpose of taking control over Yato Tools was to make better use of the potential of the local Chinese market, Asian markets and other markets where Yato Tools is present. It was also one of the issue objectives of the initial public offering.

The purchase price of the stake of shares included cash in the amount of PLN 3,944 thousand, and Yato Tools's capital was increased by CNY 7,896 thousand.

# Adoption of a resolution concerning the dividend policy

On 25 March 2013, the Company's Management Board resolved to approve the Company's dividend policy. According to the adopted resolution, the Management Board of the Company is planning consequent payment of dividend in subsequent years at 40–60% of generated net profit.

The recommended dividend amount in the future will depend on the current market conditions, perspectives and the needs of funding the Company and Capital Group's development and it will take into account maintenance of the appropriate financial liquidity. A decision on dividend payment will be made annually by the Ordinary General Shareholders' Meeting.

#### Increase in capital

In 2013, the share capital was increased by PLN 18,878.60 through the issue of 188,786 ordinary shares, as a result of the adoption of a resolution by the Management Board of the Company on 18 February 2013, concerning an increase of the share capital through the issue of series F shares within the authorised capital and a resolution concerning the exclusion of subscription right for new shares by existing shareholders.

The share capital was increased in order to offer shares to Supervisory Board Members in a private subscription. Persons entitled to subscribe for series F shares were exclusively the Supervisory Board Members listed in Resolution No 10 of the Ordinary General Shareholders' Meeting dated 23 May 2011 concerning the remuneration of the Company's Supervisory Board or entities indicated by them, if the subscription right is transferred by an entitled Member of the Supervisory Board under the terms of the aforementioned resolution in writing.

On 17 April 2013, the capital increase was registered with the National Court Register.

# Payment of dividend

On 25 June 2013, the Company's General Shareholders' Meeting approved the financial statements of TOYA S.A. for 2012 and resolved to distribute the profit earned by the company in 2012 in the amount of PLN 16,965 by allocating:

- PLN 10,556 thousand for payment of dividend,
- PLN 6,409 thousand to the supplementary capital.

Dividend in the amount of PLN 0.14 per share was paid on 24 July 2013.

# Notification from shareholders acting under Agreement on joint control - acquisition of a stake of shares

On 20 September 2013, Maria Szmidt acquired in a block trade OTC transaction 828,179 shares of TOYA S.A. entitling to 828,179 votes at the Company's General Shareholders' Meeting, which constitutes a 1.10% share in the share capital of the Company and a 1.10% share in the overall number of votes at the Company's General Shareholders' Meeting. Maria Szmidt is in implied agreement, referred to in Art. 87(1)(4) of the Act on the Offering, with Jan Szmidt, holding 28,170,647 shares of the Company entitling to 28,170,647 votes at the Company's General Shareholders' Meeting, which constitutes a 37.36% share in the overall number of votes and a 37.36% share in the share capital of the Company.

In relation with the acquisition of shares by Maria Szmidt, the Company's shareholders acting in the Agreement held as at 20 September and 31 December 2013 a total of 66,546,129 shares entitling to 66,546,129 votes in the overall number of votes in the Company, which constitutes an 88.25% share in the share capital of the Company, and an 88.25% share in the overall number of votes at the General Shareholders' Meeting of TOYA S.A.

# Notification from a shareholder acting under Agreement on joint control – withdrawal from the Agreement

On 6 December 2013, Piotr Wojciechowski and Elżbieta Wojciechowska submitted notifications on the withdrawal from the Agreement on joint control on 30-day notice, i.e. effective on 5 January 2014.

Therefore, as of 6 January 2014, the Company's shareholders:

- 1. Jan Szmidt
- 2. Tomasz Koprowski
- 3. Romuald Szałagan
- 4. Beata Szmidt
- 5. Beata Szałagan
- 6. Wioletta Koprowska
- 7. Maria Szmidt

as acting under the Agreement hold a total of 60,922,679 shares entitling to 60,922,679 votes in the overall number of votes in the Company, which constitutes an 80.80% share in the share capital of the Company, and an 80.80% share in the overall number of votes at the General Shareholders' Meeting of TOYA S.A.

# 3. ORGANISATIONAL AND EQUITY LINKS WITH OTHER ENTITIES

# 3.1 Equity links

The table below presents the main information on the Company and its equity links as at the date of publication of the report on operations:

Entity name	Registered office	Business profile	Type of equity link	% of shares and votes held	Link establishm ent date	Method of consolidation / recognition as at the end of the reporting period
TOYA S.A.	Wrocław, Poland	Distribution of tools and power tools, developer operations, servicing of golf fields	Parent Company	Not applicable	Not applicable	Not applicable
Toya Romania S.A.	Bucharest, Romania	Distribution of tools and power tools	Subsidiary	99.99	November 2003	Full consolidation method
Yato Tools (Shanghai) Co., Ltd. (*)	Shanghai, China	Distribution of tools and power tools	Jointly-controlled entity	75.00 (51.00 until 2 January 2013)	2008	Full consolidation method from 2 January 2013 (Equity method until 1 January 2013)

(\*) In June 2008, the Company and Saame Tools (Shanghai) Import & Export Co., Ltd. China established a joint venture under the name Yato China Trading Co., Ltd. The Company acquired 51% of the shares in the share capital, the remaining 49% was acquired by Saame Tools (Shanghai) Import & Export Co., Ltd China. All shares were paid up with a cash contribution. On 2 January 2013, TOYA S.A. increased the share capital in Yato China Co., Ltd. As a result of this transaction, TOYA S.A. increased its share in Yato China from 51% to 75%. At the same time, changes were introduced to Yato China's Articles of Association, whereby TOYA S.A. gained the right to nominate the majority of members of Yato China's Management Board. As a result, on 2 January 2013, TOYA S.A. took control over Yato China. In April 2013, the name of the company was changed to Yato Tools (Shanghai) Co., Ltd. (hereinafter: Yato Tools).

On 19 June 2013, the company Toya Golf & Country Club Sp. z o.o. was deleted from the court register as a result of liquidation. TOYA S.A. held 100% shares in the company – the company did not conduct an active business.

# 3.2 Organisational links

As at the date of publication of the report on operations, the Parent Company had organisational links with the following entities:

- Toya Development Sp. z o.o. S.K. (formerly: Toya Development Sp. z o.o. S.K.A.) entity jointly controlled by the shareholders jointly controlling TOYA S.A.,
- Toya Development Sp. z o.o. entity jointly controlled by the shareholders jointly controlling TOYA S.A.,
- Golf Telecom Sp. z o.o. SKA entity jointly controlled by the shareholders jointly controlling TOYA S.A.

#### 4. MAJOR R&D ACHIEVEMENTS.

In 2013, the Company continued works related with the development and improvement of products. Fulfilling the issue objectives and taking care of its competitive position on the market, the Company conducted R&D works increasing the innovation level of the Company's current commercial offer.

The main purpose of R&D works was to design and implement technological innovations in the scope of products and their commercialisation.

The Company develops new products using the experience gained and specialist knowledge of its designers. The directions of development of TOYA S.A. products are dictated by a balanced assessment of market potential, the current development level of technologies available on the market, cost or revenue effectiveness of the implemented changes. This process uses data regarding in-depth analyses of the needs of the customers – the users of tools and power tools in the commercial offer of the Company.

Technological innovations introduced by the Company in 2013 concerned mainly the so-called improved product and resulted in the elaboration and reservation of new industrial designs.

R&D works were conducted in the Company within the organisationally separated Product Development Centre and were financed from the Company's own funds.

As a result of the conducted R&D works, last year the Company registered in the EU (OHIM) new industrial designs in the 8.04 and 8.05 class (according to Locarno classification). Product innovations have already been commercialised and introduced to the current commercial offer of TOYA S.A..

#### 5. FACTORS AND EVENTS AFFECTING FINANCIAL RESULTS

#### 5.1 Basic economic and financial values; factors and events affecting the Company's operations in 2013.

# Revenues and profitability of TOYA S.A. (PLN '000).

	For 12 months en	For 12 months ended 31 December		
	2013	2012		
Sales revenue	210,993	194,043		
Gross sales profit	66,455	60,396		
Operating profit	29,721	24,885		
Profit before tax	29,097	21,494		
Net profit	23,169	16,965		

In 2013, sales revenues amounted to PLN 210,993 thousand and exceeded the level of revenues achieved in 2012 by PLN 16,950 thousand, i.e. by 8.7%. An increase in gross profit on sales by PLN 5,059 thousand in 2013 as compared to 2012 resulted from increased sales in all distribution channels, lower costs associated with the purchase of goods and an increase in the gross margin on goods sold by 0.4 percentage points.

Operating profit in 2013 in the amount of PLN 29,721 thousand exceeded that achieved in 2012 by 19.4%.

In order to raise the necessary working capital, the Company uses mainly short-term bank loans. Given the significant impact of financial costs associated with these loans on the financial result, the Company negotiates the terms of loan agreements on a yearly basis so as to maximally reduce the corresponding costs. The decrease in inventories as compared to the end of the previous year resulted in lower borrowing needs of the Company and triggered lower financial costs than in 2012.

Net profit in 2013 amounted to PLN 23,169 thousand and was PLN 6,204 thousand, i.e. 36.6%, higher than in 2012.

#### Profitability ratios of TOYA S.A.

	For 12 mon	For 12 months ended 31 December		
	2013	2012		
Sales profitability	31.5%	31.1%		
Operating profit margin	14.1%	12.8%		
Pre-tax profit margin	13.8%	11.1%		
Net profit margin	11.0%	8.7%		

#### Key:

Sales profit margin – the ratio of gross profit to sales revenues

Operating profit margin – the ratio of operating profit to sales revenues

Pre-tax profit margin – the ratio of pre-tax profit to sales revenues

Net profit margin – the ratio of net profit to sales revenues

Net profit margin reached a very good two-digit level of 11% in 2013.

For TOYA S.A., the sales profit margin is the key indicator of the Company's market competitiveness and has a decisive impact on its financial position. Analysis of this ratio for 2013 shows that the sales profit margin in this period increased by 0.4 percentage points as compared to 2012.

Profit margins at the level of the operating profit, pre-tax profit and net profit show a clear upward trend in 2013 as compared to the previous year. This is mainly related with a rise in sales.

## Cash flows of TOYA S.A. (PLN '000)

	For 12 months ended 31 December	
	2013	2012
Cash flows from operating activities	38,733	25,359
Cash flows from investment activities	(5 545)	(2 012)
Cash flows from financial activities	(35 279)	(21 913)
Change in cash and cash equivalents	(2 091)	1,434
Cash and cash equivalents at the beginning of the period	3,248	1,820
Cash and cash equivalents at the end of the period	1,144	3,248

In 2013, TOYA S.A. disclosed positive operating cash flows which amounted to PLN 38.7 million. Due to the optimisation of the order and purchase process and with a simultaneous rise in sales, the Company reduced its inventories by PLN 11 million. Short-term trade and other receivables rose by PLN 3.6 million in relation with increased sales.

On 2 January 2013, due to increasing the capital of the company and amending the articles of Association of Yato Tools (Shanghai) Co., Ltd., the Company gained control over the entity, and the purchase price of the share includes cash in the amount of PLN 3,944 thousand. In 2013, the Company did not undertake any significant investment activities into property, plant and equipment. Cash outflows during that period were mainly connected with the purchase of exhibition shelves.

In 2013, the Company generated negative cash flows from financial activity, primarily due to the reduction of its credit exposure in the amount of PLN 23.8 million in comparison with 2012.

The liquidity of TOYA S.A. during the analysed period was at the right level. The Company's net working capital was positive, covering the demand arising from the volume of sales revenues. The ability to cover short-term liabilities was correct.

# **Liquidity ratios**

	31.12.2013	31.12.2012
Current ratio	3.88	2.61
Quick ratio	1.17	0.70

#### Key:

Current ratio – the ratio of current assets to short-term liabilities

Quick ratio – the ratio of current assets less inventories to short-term liabilities

The value of the current ratio increased to 3.88 as at 31 December 2013 in relation to 2.61 as at 31 December 2012. A higher level of the current ratio indicates a lower growth rate of liabilities in relation to the growth rate of the working capital.

The value of the quick ratio increased to 1.17 as at 31 December 2013 in relation to 0.70 as at 31 December 2012. It is notable that this ratio reached a very good level.

#### 5.2 The structure of assets and liabilities

# The structure of assets of TOYA S.A. (PLN '000)

	31.12.2013	31.12.2012
Non-current assets	29,166	24,993
Intangible assets	1,489	891
Property, plant and equipment	15,612	15,862
Investments in subsidiaries and jointly-controlled entities	7,136	3,243
Current assets	116,094	125,579
Inventory	81,097	92,054
Trade and other receivables	33,853	30,277

# % asset structure of TOYA S.A.

	31.12.2013	31.12.2012
Non-current assets / Assets	20%	17%
Intangible assets / Assets	1%	1%
Property, plant and equipment / Assets	11%	11%
Investments in jointly-controlled entities / Assets	5%	2%
Current assets / Assets	80%	83%
Inventories / Assets	56%	61%
Trade and other receivables / Assets	23%	20%

# The structure of liabilities of TOYA S.A. (PLN '000)

	31.12.2013	31.12.2012
Equity	115,157	102,406
Trade and other payables	24,358	18,548
Short-term liabilities	29,939	48,027
Long-term liabilities	164	139

# % liability structure of TOYA S.A.

	31.12.2013	31.12.2012
Equity / Liabilities	79%	68%
Short-term payables / Liabilities	21%	32%
Long-term payables / Liabilities	0%	0%
Short-term liabilities / Payables	99%	100%
Long-term liabilities / Payables	1%	0%

#### Ratios of return on equity, assets and current assets of TOYA S.A.

#### For 12 months ended 31 December

	2013	2012
Return on assets (ROA)	16%	11%
Return on equity (ROE)	20%	17%
Return on current assets	20%	14%

#### Key:

Return on assets ROA) – the ratio of net profit to total assets as at the end of the period Equity ratio (ROE) – the ratio of net profit to equity as at the end of the period Return on current assets – the ratio of net profit to current assets as at the end of the period

As at 31 December 2013, property, plant and equipment of TOYA S.A. constitute 11% of total assets used in the Company's operations. Property, plant and equipment comprise primarily land, buildings and structures necessary for the TOYA S.A.'s commercial activity. There were no material changes in their structure during the analysed period.

As at 31 December 2013, investments in subsidiaries and jointly controlled entities include shares in Toya Romania S.A. totalling PLN 1,885 thousand, in Yato Tools totalling PLN 5,251 thousand.

The structure of current assets used in the operations of TOYA S.A., which as at 31 December 2013 constitute 80% of total assets, includes primarily inventories and trade and other receivables, which is typical to the business activity conducted by TOYA S.A. Both these items constitute, in total, 99% of current assets involved in the Company's operations as at 31 December 2013 and 97% as at 31 December 2012.

TOYA S.A. conducts efficient warehouse management by adjusting stock levels to the customers' demand. In 2013, due to the optimisation of the order and purchase process, the Company reduced its inventories by 11.9% compared to the end of 2012.

#### Equity structure and debt ratios of TOYA S.A.

	31.12.2013	31.12.2012
Total debt ratio	21%	32%
Equity debt ratio	26%	47%
Long-term debt ratio	0%	0%
Short-term debt ratio	21%	32%
The ratio of coverage of non-current assets with equity and		_
long-term liabilities	395%	410%

# Key:

Total debt ratio – the ratio of long- and short-term liabilities to total liabilities

Equity debt ratio – the ratio of long- and short-term liabilities to equity

Long-term debt ratio – the ratio of long-term liabilities to total liabilities

Short-term debt ratio — the ratio of short-term liabilities to total liabilities

The ratio of coverage of non-current assets with equity and long-term liabilities – the ratio of total equity and long-term liabilities to non-current assets

As at 31 December 2013, retained earnings totalling PLN 81,567 thousand were the main item in the equity of TOYA S.A. The Company's share capital as at 31 December 2013 was increased compared to 31 December 2012 by PLN 19 thousand due to the issue of 188,786 series F shares and amounted to PLN 7,540 thousand.

The main sources of financing operating activities, in particular current assets, include equity and short-term financing – primarily from bank loans. As at 31 December 2013, TOYA S.A. financed 79% of its operations from equity. As at this date, the Company's short-term liabilities due to loans, borrowings and other debt instruments amounted to PLN 3,952 thousand. The long-term debt ratio as at 31 December 2013 amounts to 0%.

TOYA S.A. management effectiveness ratios

	For 12 months ended 31 December	
	2013	2012
Inventories turnover period (days)	138	171
Receivables inflow period (days)	58	56
Liabilities repayment period (days)	42	34

#### Key:

Inventories turnover period (days) – the ratio of inventories as at the end of the period, multiplied by 360 days, to revenue from sales Receivables inflow period (days) – the ratio of short-term trade and other receivables as at the end of the period, multiplied by 360 days, to revenue from sales

Liabilities repayment period (days) – the ratio of trade and other liabilities as at the end of the period, multiplied by 360 days, to revenue from sales

In 2013, the liabilities repayment period was shorter than the receivables inflow period. This means that the credit terms the Company extended to its customers were longer than those received from its suppliers. Such a situation implies a higher demand for the working capital, which is typical of the sector in which TOYA S.A. conducts its commercial activities. In 2013, the inventories turnover period decreased to 138 days compared to 2012, primarily in relation with higher sales revenues and the decrease of inventories due to optimisation of the order and purchase process. Importantly, the Company conducts activity associated with selection of offer appropriately to the customer's needs, increasing the efficiency of the entire sales group as well as continuous improvement of logistics processes.

#### **SEASONALITY**

The fourth quarter of the year is usually characterised by a lower level of sales and net profit as compared to previous quarters (in Q4 2013, sales revenue amounted to PLN 48,717 thousand, which accounted for 23% of the annual sales revenue, while the net profit during this quarter amounted PLN 3,825 thousand, making up 16.5% of the net profit for 2013). The main reasons for seasonality in sales are climate factors (lower demand for some of the Company's goods in winter), lower likelihood for the Company's customers to stock up on the goods at the end of the year due to the obligatory inventory counts, as well as lower activity in sectors using hand and power tools. TOYA S.A. counters seasonality mainly by expanding its product range.

# 5.3 External and internal factors crucial for the Company's development; the Company's development perspectives in 2014, taking into account the components of its market strategy

# **Macroeconomic situation**

The Company's economic standing is connected with the macroeconomic situation in Europe and GDP growth rate, which has a considerable impact on demand for goods sold by the Company. As Polish economy is strictly interconnected with the global economy, the global economic situation can also impact the economic situation in Poland and the volume of purchases made by domestic customers. The destabilised situation of Poland's eastern partners may periodically decrease the rate of the Company's expansion on foreign markets and force it to search for partners in other parts of Europe. Additional factors, such as the government's economic policy, decisions made by the National Bank of Poland and the Monetary Policy Council, which affect money supply, interest rates and currency exchange rates, the tax system, inflation and unemployment rate, can also affect, in the Company's opinion, internal demand and the Company's development.

#### Competition

The Polish market for distribution of industrial goods, which is the Company's field of operation, is relatively highly dispersed in spite of the presence of several market leaders. Entities currently competing with the Company can take additional steps to intensify their development through an aggressive pricing policy aimed at the current, target or potential customers of the Company. Such actions may impede and slow down further increase in market share. The activity of the competition can thus have a negative effect on the Company's financial standing. TOYA S.A. shall be monitoring the market and its environment, taking measures in order to maintain and develop competitive advantage.

# **Changes in FX markets**

The Company's strict link with foreign suppliers and settlements made primarily in USD make its financial results sensitive to changes in FX rates. The Company updates prices periodically as the market develops and thus margins can be subject to periodical fluctuations.

A part of the Company's sales revenues comes from export activity based on prices set in foreign currencies – USD and EUR – which, to some extent, protects the Company from adverse movements in exchange rates. However, due to the fact that the main currency used in trade with foreign customers is EUR, it is possible that in the future, FX fluctuations may still have negative impact on the Company's financial performance.

#### Interest rate movements

The Company makes use of external capital funding. An increase in interest rates could have a negative influence on the servicing costs of financing and could impair the Company's profitability, since TOYA S.A. has entered into loan agreements with variable interest rates in PLN.

In order to minimise this risk, the Company runs simulations of various scenarios in order to select optimal sources of financing, taking into consideration refinancing, roll-over of the existing positions and alternative financing.

# Interpretation and application of legal regulations

Changes in legislation and diverse interpretations of the law impede the Company's operations. Changes in legislation, in particular in tax, customs, labour and social insurance law, may have negative consequences for the Company's activity. Frequent changes in the interpretation of the tax law and lack of uniform practices of fiscal authorities and courts in the application of tax legislation, are particularly burdensome. This may involve the risk of third-party claims and proceedings of various state authorities. Moreover, because of their complexity and inconsistent taxation practices, interpretations are often the subject of disputes with tax authorities. The Company exercises due care to ensure that these transactions are compliant with legislation — in particular with the tax law. In spite of that, the risk of third-party claims, possible disputes with tax authorities or proceedings of various state authorities cannot be ruled out. Such claims, disputes or proceedings, as well as cases when fiscal authorities or courts and the Company adopt different interpretations of tax regulations and different tax qualification of events and transactions in which TOYA S.A. participated, may have adverse impact on the Company and its financial performance.

However, it should be noted that the Company takes measures to mitigate the effects of changes in law. The Company uses external services of renowned law and tax firms, which facilitate its current operations.

#### The Company's development prospects for 2014

For a long time, the Company has been performing development activities aimed in different directions. They aim at strengthening the market position and searching for new attractive possibilities. The most important of the actions currently performed are:

# Developing the export channel

The Company has been building its strong position in the export channel for many years, and it currently amounts to 1/3 of the total sales conducted. Sales in that channel have been systematically rising for many years and there is still high potential for growth in that scope. However, the lack of political stabilisation in the east of Europe, where the Company has several significant customers, may cause this increase to slow down in the next several months.

#### • Expanding the product offer

The Company's sound financial result and its ongoing development would not be possible without the constant expansion of the product offer which already includes 8,000 items. This process is executed primarily through the strengthening and constant development of the Product Managers team who possess very broad knowledge of the product, techniques of shaping product image, know customers' customs and the developing trends. This team, which is constantly managing the NDP (New Product Development) process, will be expanded because good matching of the offer to customer needs is key to achieving better financial results. Expanding the product range is one of the most important elements of strengthening the competitive position on the market.

# • Developing the capital group

At the beginning of the year, the Company increased the capital in a subsidiary, Yato Tools, and gained control over it. At the same time, the company changed its name to one which will be more distinguishable on that market. These changes received positive reception from the customers, which led to the company strengthening its presence on that market. The Company still sees great potential in the development of that subsidiary, both on the local market and as an important exporter to customers located in many countries of the world.

# • <u>Developing on-line stores</u>

Last year, the Company finished building the <a href="www.toya24.pl">www.toya24.pl</a> and <a href="www.toyaoutlet.pl">www.toyaoutlet.pl</a> on-line stores. These projects develop rapidly in spite of a modest impact on the financial result to date. Nevertheless, the Company will consistently develop this distribution channel as in several years it will become an important means of support for the traditional sales model.

# • Capital investments

The Company is still monitoring the market in search for an attractive acquisition target and in the case a project which gives the Company added value appears, the Company will pursue it.

# • Supporting IT systems

The Company's dynamic development is not possible without the support of IT systems. The Company has a modern SAP R3 IT system whose hardware and software will be modernised shortly to offer additional functionalities and possibilities.

• Implementation of the mobile CRM module which is a perfect assistance tool for commercial departments is a very important element of implementing the strategy of constant customer service improvement. The implementation of this state-of-the-art solution will be of strong assistance of the IT system to the business processes.

# 6. DIFFERENCES BETWEEN THE FINANCIAL RESULTS INDICATED IN THE ANNUAL REPORT AND EARLIER FORECASTS

The Management Board of TOYA S.A. did not publish financial result forecasts for 2013.

#### 7. MAIN RISKS AND HAZARDS

# 7.1 Financial risks

The main financial risks include:

- FX risk,
- interest rate risk,
- liquidity risk.

The abovementioned financial risks and risk management are discussed in item 8.

#### 7.2 Non-financial risks:

The main non-financial risks include:

- the risk of changes in the macroeconomic situation, especially changes in the GDP growth rate, inflation level, the situation in industrial, automotive, household and gardening, infrastructural and housing construction, construction and assembly segments, the level of investments in enterprises, interest rate policy, budget standing or the society's income situation,
- competition risk,
- risk associated with changes in legal regulations and taxation.

The above risks have been described in item 5.3.

#### 8. FINANCIAL INSTRUMENTS AND RISK MANAGEMENT

# 8.1 Financial instruments in the scope of the risk of price change, credit and liquidity risks

The purchase prices of goods sold by the Company fluctuate, in particular due to changing manufacturing costs of purchased items (incl. prices of raw materials) on the part of their manufacturers who are the Company's suppliers. Moreover, the purchase price of goods depends on the exchange rate of USD – the main settlements currency. The above factors affect the level of applied margins. To minimise the negative impact that fluctuations of goods purchase prices have on the financial result, the Company negotiates contracts with relatively high value and selects manufacturers who offer competitive prices and trade conditions. The Company does not use financial instruments hedging against the risk of changes in goods purchase prices as a result of FX rate fluctuations.

The customer credit risk is not material due to high dispersion of customers. The highest turnover volume is carried out with commercial chains with an established market position. Additionally, to reduce the risk of overdue receivables from customers, the Company periodically examines their creditworthiness and systematically monitors (internally and externally) due balances. Credit limits for individual counterparties are set by the Management Board. Customers who systematically miss payment deadlines are subject to an appropriate debt collection procedure and to restrictions in the purchase of goods from the Company. To minimise risk, the Company also concludes agreements to insure its receivables with one of the leading insurance institutions.

Due to the specific nature of its operations, the Company requires working capital to secure settlements with suppliers before receiving payments from customers of goods in exchange for advantageous purchase conditions. The necessary capital is provided, among others, by concluding short-term loan agreements for the financing of current assets. In order to diversify its lenders, the Company uses services of several banks which have high credibility ratings. Interest rate on loans is based on WIBOR rate. The Company does not use instruments hedging against the risk of movements in interest rates.

The Company has good relationships with banks and has had no problems renewing its loans thus far. Therefore, the Management Board believes that the risk resulting from short term debt is not significant.

In the view of the Management Board, the Company's liquidity is secured for the foreseeable future. The Company pursues a rigorous liquidity risk management policy, which focuses on maintaining an adequate level of cash and securing the ability to use the credit facilities. The Company monitors the level of short-term liabilities and current assets, as well as current cash flows of the Company.

## 8.2 Objectives and methods of financial risk management

Due to strict link with foreign suppliers and settlements made primarily in USD, the Company is sensitive to changes in FX rates and hence requires increased expenditure on purchase of goods abroad. On the other hand, a part of the Company's sales revenues comes from export activity based on prices set in foreign currencies, mainly EUR, as a result of which the Company is partly subject to natural hedging. There is a risk, however, that future FX fluctuations may have a temporary negative effect on the Company's financial performance.

# 9. ASSESSMENT OF FINANCIAL RESOURCES MANAGEMENT AND THE ABILITY TO COVER LIABILITIES

21% of the Company's activity is financed from external capital. Loan agreements require the Company to maintain its capitalisation ratio at an agreed level throughout the lending period. If this requirement is not met, the bank has the right to terminate the agreements.

The Company enjoys very good relationships with banks and financial institutions and so far has had no problems renewing its loans on advantageous terms. The Company continues to maintain a high level of liquidity and pursues a conservative debt policy. That is why the Management Board considers the Company's ability to cover liabilities to be high.

At the moment, there are no events which may, according to the Management Board, have a negative effect on the Company's ability to cover its liabilities.

# 10. ASSESSMENT OF THE ABILITY TO CARRY OUT INVESTMENT OBJECTIVES

In the opinion of the Management Board, there are no threats to the implementation of the Company's investment objectives. The activities planned for 2014 have been described in item 5.3. Apart from funds generated by its operations, the Company has secured external funding in the form of credit limits, pursuant to the agreements discussed in item 17.

#### 11. MAIN COMMODITY GROUPS

#### 11.1 Commodity groups

The Company offers a wide range of goods sold under its own brands:

- YATO (professional hand tools, gardening tools),
- POWER UP, STHOR, LUND (power tools),
- VOREL (hand workshop and construction tools),
- FLO (hand and fuel-powered gardening tools, gardening power tools),
- FALA (bathroom furnishings),
- TOYA GIFTS (advertising items).

TOYA S.A. is also the general distributor of the Italian brand GAV (pneumatic tools).



The Company's most recognisable and leading brand, which also generates the highest sales growth, is YATO. Since 2012, YATO has had the largest share in the Company's sales. It offers a wide range of professional hand and pneumatic tools intended for work in industrial and servicing conditions. YATO's products include both general-purpose and specialist tools.

The YATO brand sells primarily workshop, construction and gardening tools, such as spanners, sockets, impact sockets, torque wrenches and torque multipliers, screwdrivers and screwdriver bits, pliers and pipe wrenches, electrician tools, hammers, chisels, punches and axes, clamps, vices and supports, cutting and forming tools, hydraulic tools, fastening tools, construction tools, measuring tools, pneumatic tools, special automotive tools and equipment.

YATO products are made from high-quality steel alloys, using modern technologies of thermal and chemical treatment. YATO products combine innovative designs with ergonomics. The Company continuously improves the quality of its products and expands their range, launching several hundred new products each year. As a result, YATO enjoys good reputation in the market, both in terms of quality and offered prices.

Revenues from sales of YATO branded products accounted for 45% of the revenues of TOYA S.A. in 2013 (41% in 2012).



VOREL is the brand which had the highest share in the sales of the Company's products for approx. 10 years. This brand's product range includes hand workshop and construction tools intended primarily for DIY enthusiasts and households. VOREL's product range includes, among others, spanners, sockets, accessories and sets, screwdrivers and screwdriver bits, pliers and pipe wrenches, electrician tools, hammers, chisels, punches and axes, clamps and vices, cutting tools, hydraulic tools, fastening tools, construction tools, measuring tools, pneumatic tools, special automotive tools and equipment, power tools and accessories, welding equipment, safes, padlocks, locks, tool bags, boxes, trolleys, safety products, electric products, garden tools.

Revenues from sales of VOREL branded products accounted for 38% of the revenues of TOYA S.A. in 2013 (41% in 2012).



**FLO** is a brand which includes a wide range of garden hand, electric and gasoline tools. Products offered under this brand are nearly all the tools required for gardening works, such as garden hand tools, electric garden tools, gasoline garden tools, gasoline and electric garden accessories as well as other garden accessories.

Revenues from sales of FLO branded products accounted for 5% of the revenues of TOYA S.A. in 2013 (7% in 2012).



The product range of POWER UP brand covers power tools. Products under this brand are intended for workshops and demanding DIY enthusiasts. The range of POWER UP products includes, among others: impact drills, rotary hammers, cordless tools, grinders, polishers, jig saws, circular saws, planers, decoration tools, soldering guns, mortar mixers, stationary power tools, water pumps and electric pressure washers.

Revenues from sales of POWER UP branded products accounted for 3% of the revenues of TOYA S.A. in 2013 (4% in 2012).



Under **FALA** brand, the Company also sells bathroom fittings. The product range covers basic types of items, such as: faucets, bathroom and shower sets, shower hoses, pop-up wasters, shower heads, shower rails, bathroom scales, toilet seats and baby toilet seats as well as bathroom accessories.

Revenues from sales of FALA branded products accounted for 2% of the revenues of TOYA S.A. in 2013 (2% in 2012).



Under the **STHOR** brand, the Company sells modern consumer power tools. The brand's product range is addressed to DIY enthusiasts and households which do not use tools professionally. The tools offered include: impact drills, cordless tools, rotary hammers, grinders, jig saws, circular saws, planers, soldering guns and decoration tools.

Revenues from sales of STHOR branded products accounted for 3% of the revenues of TOYA S.A. in 2013 and 2%

in 2012.



**LUND** is a brand established in mid-2010, under which the Company sells power tools. Its product offer includes a broad range of power tools useful in basic renovation, finishing and decoration works. LUND is a brand dedicated to DIY enthusiasts, for household and domestic workshop use. The product range of LUND includes: impact drills, cordless drills, angle grinders, multi-sanders, orbital sanders, polishers, jig saws, circular saws, cutters, hot air guns and submersible pumps.

Revenues from sales of LUND branded products accounted for 1% of the revenues of TOYA S.A. in 2013 and 2%

in 2012.



The latest brand, established in **2012**, under which the Company sells promotional and advertising items, is **TOYA GIFTS**. The promotional gadgets offer, dedicated to the advertisement market, includes tools, torches, watches, bags, pendants and many more. TOYA GIFTS articles are distributed by advertising agencies. These products do not have the producer's labelling, they are prepared for the printing of the customer's logo.

Revenues from sales of TOYA GIFTS branded products accounted for less than 1% of the revenues of TOYA S.A. in 2013 and 2012.

other

Total

GAV is an Italian brand. TOYA S.A. is not its owner but the general distributor. Products under this brand include pneumatic tools used in modern automotive services. The brand is characterised by Italian style, innovativeness and high-quality manufacturing.

Revenues from sales of GAV branded products accounted for 1% of the revenues of TOYA S.A. in 2013 and 2012.

# 11.2 Sales according to product groups

The most profitable brand is YATO. Every year, the Company records an increase in the sales volume of this brand on the domestic market, and since 2012, TOYA S.A. has been achieving the highest revenues from the sale of YATO brand.

Revenues from sales in the TOYA S.A.'s core business, broken down by brand and its profitability for each financial year, are shown in the following tables:

The structure and volume of sales revenues from core (trading) operations of the Company, broken down by brand

1,911

194,043

Calas mayonyo	for 12 months ended 31 December			
Sales revenue	ies revenue 2013	2013		2012
	PLN '000	%	PLN '000	%
YATO	96,335	45%	80,018	41%
VOREL	79,194	38%	79,120	41%
FLO	11,553	5%	13,244	7%
POWER UP	6,988	3%	7,583	4%
FALA	3,397	2%	4,366	2%
STHOR	5,441	3%	4,795	2%
LUND	2,690	1%	3,006	2%

5,395

210,993

The profitability of sales in core (trading) operations of the Company, broken down by brand

Sales profitability	for 12 months	
[%]	ended 31 December	
	2013	2012
YATO	36%	37%
VOREL	30%	29%
FLO	30%	27%
POWER UP	20%	27%
FALA	28%	17%
STHOR	24%	22%
LUND	14%	23%
other	19%	16%
Average	31%	31%

#### 12. MAIN SELLING MARKETS

# 12.1 Sales structure

The main distribution channels of TOYA S.A. are: a) domestically:

- wholesale market, i.e. distributors, wholesalers and stores,
- retail networks, and
- on-line store;

# b) export.

The largest part of sales is generated by TOYA S.A. through the domestic wholesale distribution channel (40% share of the segment "Trading activity – the wholesale market" in sales revenues for 2013, with a profit margin of 37%). The Company's distribution channel with the second highest share in sales is the segment "Trading activity – export". In 2013, its share in sales amounted to 37% with 29% profitability. Distribution through retail chains on the domestic market has the lowest share in sales revenues, which in 2013 reached the level of 22%, with a profit margin of 25%.

Abroad, the goods are launched through the subsidiaries Toya Romania S.A., and YATO Tools, as well as authorised distributors and representatives. Such diversified sales network provides access to a broad market, professional service as well as optimised availability of the entire range of products sold by the Company. Revenues of the Company, broken down by distribution channels and their profitability, are shown in the following tables.

The structure and volume of sales revenues of the Company, broken down by segments which are distribution channels

Sales	revenues	of TOVA	SΔ
Jaies	revenues	ULIVIA	J.A.

Trading activity - export

Trading activity - other

Total

Trading activity - the wholesale market

Trading activity - retail networks

#### for 12 months ended 31 December 2013 PLN '000 % PLN '000 % 83,954 40% 40% 76,763 39% 78,719 37% 75,292 22% 46,974 41,684 21% 1,346 1% 304 0% 210,993 194,043

# Sales profitability of segments which are the Company's distribution channels

Sales profitability	for 12 months ended 31 December			
[%]	2013	2012		
Trading activity – the wholesale market	37%	38%		
Trading activity – export	29%	27%		
Trading activity – retail networks	25%	26%		
Trading activity – other	32%	37%		
Weighted average	31%	31%		

# 12.1.1 Wholesale market – sales in Poland

TOYA S.A. has been present in Poland for more than 20 years. During this time, it has been systematically strengthening its market position. The highest sales in Poland take place through traditional distribution channels, i.e. through distributors, wholesalers and stores. In 2013, TOYA S.A. cooperated with around a dozen authorised distributors. This network is constantly developing. The Company also cooperates with several dozen wholesale customers in all regions, meeting the rising demand for its products, in order to increase its

margins and to promote its own brands. The Company employs several dozen sales representatives – assistants of partners on the wholesale market – and is planning further development of this distribution channel.

The structure and volume of the Company's sales revenues on wholesale market in Poland

Sales revenue	fo	for 12 months ended 31 December					
	201	13	201	2			
	PLN '000	%	PLN '000	%			
Authorised distributors	60,093	72%	45,055	59%			
Wholesalers and stores	23,861	28%	31,708	41%			
Total	83,954	-	76,763	<del></del>			

#### 12.1.2 Retail networks – sales in Poland

Domestic sale to retail networks constitutes approx. 22% of the Company's sales revenues. TOYA S.A. cooperates with more than 10 large networks in Poland. The Company sells industrial goods on the basis of its customers' orders for specific quantities of products to be delivered on specific dates. Upon acceptance, these orders give rise to typical contractual obligations. In this channel, the Company cooperates with customers with established market positions, reliable and financially transparent and with a sound payment history. One exception in 2013 was the company Nomi S.A. which is one of the most important network customers. At the request of that company, on 11 December 2013, the District Court in Kielce issued a decision on the bankruptcy of NOMI S.A. and indicated that the bankruptcy proceedings will be open to arrangements. At the same time, the Court decided to leave the administration of the assets to the bankrupt and set a deadline for submitting claims for 2 months from the date of announcement, i.e. to 21 March 2014. In March 2014, the Company submitted the required documents to the court. On the basis of its best knowledge as at the date of preparation of the report, the Group created a write-down for that event on the receivables of that entity in the amount of PLN 90 thousand. This write-down is subject to change, in particular, in the event the arrangement is not approved by the Court.

In 2013, the Company's turnover with one of the companies in that segment constituted 10% of the Company's total revenues. This entity is not formally associated with TOYA S.A.

#### 12.1.3 The Company's export sales and foreign activity

# Export sales - TOYA S.A.

For many years, the Company has been operating on international markets, focusing primarily on Central, Southern and Eastern Europe – on Romanian, Moldavian, Hungarian, Czech, German, Italian, Balkan and Russian, Ukrainian, Belarusian and Lithuanian markets.

The structure and volume of revenues from the Company's export sales, broken down by countries.

Calaa waxaanaa	for	for 12 months ended 31 December					
Sales revenue	201	.3	201	2			
	PLN '000	%	PLN '000	%			
Russia	18,449	23%	21,012	27%			
Baltic countries	11,484	15%	11,329	15%			
Romania	10,404	13%	9,585	13%			
Ukraine	9,049	11%	5,888	8%			
Germany	7,094	9%	3,731	5%			
Czech Republic	5,358	7%	4,272	6%			
Hungary	4,839	6%	5,366	7%			
Belarus	4,378	6%	2,138	3%			
the Balkans	2,140	3%	6,910	9%			
Moldova	1,737	2%	473	1%			
Italy	839	1%	1,295	2%			
Spain	558	1%	655	1%			
Other	2,390	3%	2,638	3%			
Total	78,719		75,292				

# 12.1.4 On-line store - sales in Poland

In 2013, TOYA S.A. continued to modernise the <a href="www.toya24.pl">www.toya24.pl</a> on-line store. As this store has not been operating for long, the share of this distribution channel in the Company's sales is not significant yet. The Company plans dynamic development of that distribution channel in the nearest future.

Simultaneous launch of the <u>www.toyaoutlet.pl</u> on-line outlet store is another idea implemented by the Company. This store is aimed at users looking for a wide range of quality tools at attractive prices related with e.g. a sale of short series or phased out products.

# 12.2 Suppliers

The network of suppliers the Company cooperates with is highly diversified. For many years, the Company has cooperated with more than 100 foreign and more than 70 domestic suppliers, which allowed it to establish durable business contacts. This broad range of suppliers ensures high independence and even enables strengthening of the Company's negotiating position. This position is additionally improved by the presence of the subsidiary Yato Tools, both thanks to higher confidence of Asian manufacturers in a local partner as well as larger volumes of orders. The Company usually signs short-term agreements on delivery of specific products or places one-off orders for products, which ensures flexibility in negotiations and allows the Company to better match the product offer to the changing customer expectations.

# 13. CONCLUDED AGREEMENTS IMPORTANT TO THE COMPANY'S OPERATIONS

The criterion for recognising agreements as important adopted by the Company is agreement value exceeding 10% of TOYA S.A. equity.

According to this criterion, the following business agreements concluded in 2013 were deemed to be important:

- Distribution Agreement concluded with KLIMAR M. KLITYŃSKI, N. KLITYŃSKI Spółka Jawna with its registered in Wrocław, concluded on 1 April 2013
- Distribution Agreement concluded with TOYA STANMAR Sp. z o.o. with its registered office in Tarnobrzeg, entered into force on 1 June 2013

The table below includes the Parent Company's insurance policies:

No	Insurance period	Insurer	Object of insurance	Total sum insured		
1.	1 July 2013 - 30 June 2014	Generali T.U. S.A. in Warsaw / Ergo HESTIA S.A. Branch in Wrocław, with its registered office in Sopot	Insurance against all risks of physical loss or damage of property	PLN 98 million		
2.	2 August 2013 – 1 August 2014	ERGO HESTIA S.A. with its registered office in Sopot	Motor insurance of the vehicle fleet	The market value of the vehicles (according to Info Export)		
3.	1 July 2013 - 30 June 2014	Generali T.U. S.A. in Warsaw / Ergo HESTIA S.A. Branch in Wrocław, with its registered office in Sopot	Civil liability insurance due to owned property and conducted activity	PLN 2 million		
4.	20 September 2013 − 19 September 2014	TUIR Allianz S.A. with its registered office in Warsaw	Civil liability insurance of members of companies' bodies	PLN 10 million		
5.	1 May 2013 – 31 May 2014	TU Euler Hermes S.A. with its registered office in Warsaw	Insurance of the trade credit risk on certain agreements	a maximum of 40 times the contribution paid for a given insurance year		
6.	1 March 2014 – 28 February 2015	AIG Europe Limited sp. z o.o. Branch in Poland with its registered office in Warsaw	Insurance of property in CARGO transport	Liability limit per 1 vehicle: USD 350,000 (road transport) USD 2,000,000 (maritime transport)		

Moreover, item 17 describes loan agreements.

# 14. THE ENTITY AUDITING THE FINANCIAL STATEMENTS

The entity authorised to audit and review individual and consolidated statements is PricewaterhouseCoopers Sp. z o.o. with its registered office in Warsaw, Al. Armii Ludowej 14, 00-638 Warsaw.

The agreement on audit and review was concluded on 10 July 2013, and it covers semi-annual review and annual review of the individual and consolidated financial statements for 2013.

Remuneration of the entity authorised to conduct the audit is presented below (in PLN '000)

	2013	2012
Audit of annual financial statements (individual and consolidated)	120	120
Review of semi-annual financial statements	60	60
TOTAL	180	180

#### 15. RELATED PARTY TRANSACTIONS

Transactions with related entities are entered into on arm's length terms in the course of the Company's day-to-day operations. These transactions have been presented in note 30 to the financial statements.

In 2013, TOYA S.A. did not conclude any transactions with related entities which were atypical or divergent from the arm's length basis, whose character and terms did not follow from the current operations and whose value exceeded the PLN equivalent of EUR 500 thousand.

#### 16. DISPUTES

As at 31 December 2013, the total value of the proceedings pending before courts, authorities responsible for arbitration and public administration bodies, concerning receivables and liabilities of the Company, did not amount to at least 10% of the equity of TOYA S.A.

#### 17. EXTENDED LOANS AND BORROWINGS

The list of bank loans has been presented in a table on the subsequent page.

**TOYA S.A.**Directors' report on the Company's operations for 12 months ended 31 December 2013

Object and value of agreement	Bank / person acquiring the bonds / granting the borrowing	Loan amount as per agreement as at 31 December 2013	Amount outstanding as at 31 December 2013	Amount outstanding as at 31 December 2012	Current interest rate	Date of expiry	Post-balance sheet events
Debt limit facility agreement No CRD/L/11381/02 of 2     October 2002 (with the option to be used in PLN, USD and EUR)	Raiffeisen Bank Polska S.A. with its registered office in Warsaw	20,000	1,171	2,897	WIBOR 1M + bank's margin EURIBOR/LIBOR 1M + bank's margin	5 March 2015	Change of loan margin
2. Overdraft facility agreement No BDK/KR-RB/000054601/0641/10 of 22 December 2010	Bank Citi Handlowy with its registered office in Warsaw	25,000	1,704	12,678	WIBOR 1M + bank's margin	19 December 2014	
3. Multi-purpose credit line agreement No WAR/4060/12/102/CB of 26 September 2012	BNP Paribas Bank Polska S.A. with its registered office in Warsaw	35,000	1,077	12,163	WIBOR 3M + bank's margin	24 September 2014	
Total liabilities, of which:		80,000	3,952	27,738			
– short-term portion		80,000	3,952	27,738			
– long-term portion		-	-	-			

# 18. EXTENDED LOANS AND BORROWINGS

In 2013, the Company did not extend any borrowings or loans.

# 19. GUARANTEES AND SURETIES GRANTED CONTINGENT LIABILITIES AND ASSETS

In 2013, the Company granted the following guarantees:

No	Counterparty	Type of guarantee	Subject matter and value	Date of expiry
1	Citi Handlowy	Guarantee of repayment of loan liabilities by Yato Tools (Shanghai) Co. Ltd. (*)	Bank guarantee of USD 1,500 thousand	31 December 2014
2	Citi Handlowy	Guarantee of payment for the lease of warehouses in Nadarzyn	Bank guarantee of EUR 233,885 thousand	28 February 2014

(\*) To secure repayment of the loan, TOYA S.A. established a USD 1,500 thousand mortgage on real estate located at ul. Softysowicka 13-15 in Wrocław (Land and Mortgage Register No WR1K/00096765/9).

On 29 November 2012, TOYA S.A. and TOYA Development Sp. z o.o. Spółka Komandytowa (former Spółka Komandytowo-Akcyjna) concluded an agreement concerning a legal defect of the real property which was contributed in kind on 6 April 2011 pursuant to Resolution No 1 of the Extraordinary General Shareholders' Meeting of TOYA Development SK by TOYA S.A., which at that time was the company's general partner. The real property in question comprises land with the expenditure incurred thereon. The contributed real property had a legal defect, i.e. on 6 April 2011, TOYA S.A. was not its owner since, pursuant to a decision of the Head of Wisznia Mała Municipality of 7 May 2007, this plot of land became the property of Trzebnicki Poviat on 8 June 2007. TOYA S.A. is entitled to pursue claims against Trzebnicki Poviat due to expropriation of the abovementioned real property and the expenditure incurred thereon. Had the legal defect of the in-kind contribution not existed and had the transfer of ownership of the real property been effective, TOYA Development Sp. z o.o. SK would be entitled to the claims of TOYA S.A. Thus, by way of compensation for the damage resulting from the property's legal defect, TOYA S.A. has undertaken to pay TOYA Development SK compensation equal to the compensation obtained from the Trzebnicki Poviat. The right to compensation will arise provided that TOYA S.A. receives compensation from the Trzebnicki Poviat and in the amount obtained from the Trzebnicki Poviat. As at 31 December 2013, the contingent liability includes compensation due to the incurred expenditure, whose revaluated value is estimated at net PLN 2.5 million. At the same time, as at 31 December 2013, the Company has a contingent asset due to compensation for the incurred expenditure from the Trzebnicki Poviat in the same amount, i.e. approx. net of PLN 2.5 million. After the year's end, on 24 January 2014, TOYA S.A. filed a lawsuit in the Regional Court in Wrocław against the Trzebnicki Poviat for the repayment of the disputed amount. Currently, the case is pending for the appointment by the Court of the date of the first hearing.

#### 20. SIGNIFICANT EVENTS AFTER THE BALANCE SHEET DATE

#### 20.1 Disputes

On 24 January 2014, TOYA S.A. filed a lawsuit in the Regional Court in Wrocław against the Trzebnicki Poviat for the repayment of the disputed amount, described in note 21. Currently, the case is pending for the appointment by the Court of the date of the first hearing.

# 20.2 Annexe to a significant agreement

On 24 February 2014, TOYA S.A. and Raiffeisen Bank Polska S.A. with its registered office in Warsaw concluded Annexe No 21 to the Debt Limit Facility Agreement No CRD/L/11381/02 of 2 October 2002. On the basis of the annexe, the agreement was extended until 5 March 2015.

Loan margin was reduced in comparison with prior conditions.

#### 20.3 Resolution on share increase

On 27 March 2014, the Management Board of TOYA S.A. adopted a resolution concerning an increase of the share capital by issuing G series shares within authorised capital and a resolution concerning the exclusion of subscription right for new G series shares by existing shareholders.

The share capital will be increased from PLN 7,540,237.50 to PLN 7,553,621, i.e. by PLN 13,383.50, by way of issue of 133,835 ordinary bearer series G shares.

The share capital is increased in order to offer shares to Supervisory Board Members in a private subscription. Persons entitled to subscribe for series G shares will be exclusively the Supervisory Board Members listed in Resolution No 10 of the Ordinary General Shareholders' Meeting dated 23 May 2011 concerning repealing Resolution No 12 of the Extraordinary General Shareholders' Meeting of TOYA S.A. with its registered office in Wrocław of 14 February 2011 and concerning the remuneration of the Company's Supervisory Board. The right to subscribe for the shares may be transferred by an eligible Member of the Supervisory Board to a third party or parties indicated to the Company in writing.

30 June 2014 is the deadline for exercising the right to subscribe for series G shares and concluding an agreement on subscription for these shares.

#### 21. STATEMENT ON THE APPLICATION OF CORPORATE GOVERNANCE PRINCIPLES

# 21.1 The set of principles of corporate governance to which the Company is subject and the location where the text of the principles is publicly available

The Company adopted the principles of corporate governance set out in the document entitled "Good Practices of Companies Listed on the Warsaw Stock Exchange", the content of which is available at the website <a href="https://www.corp-gov.gpw.pl">www.corp-gov.gpw.pl</a>.

This statement concerning application of the principles of corporate governance, included in the Annual Report for the financial year 2013, refers to the principles of corporate governance applicable from 1 January 2013.

# 21.2 The scope in which the Company departed from the provisions of the set of principles of corporate governance, indication of these provisions and explanation of the reasons for this departure

In 2013, the Company observed the principles of corporate governance specified in the document entitled "Good Practices of Companies Listed on the Warsaw Stock Exchange", except for the principles listed below.

# A. With regard to recommendations concerning the best practices for listed companies:

- Enable on-line broadcasts of General Shareholders' Meetings over the Internet, record General Shareholders' Meetings, and publish the recordings on the company website
- In 2013, the Company did not broadcast General Shareholders' Meetings over the Internet. In the opinion of the Management Board, non-compliance with the principle to this extent does not pose a risk, since the Company publishes news in the form of current reports and makes available on its website all the legally required information and documents, thus enabling the investors to become familiar with the matters discussed during the General Shareholders' Meeting. Due to the shareholding structure, this solution would result in costs disproportionate to the effects. The Company will consider fulfilling this recommendation in the future.
- The Company should have a remuneration policy in place, as well as rules for defining the policy. The remuneration policy should in particular define the form, structure and level of remuneration of members of supervisory and management bodies. In determining the remuneration policy for members of supervisory and management bodies, the European Commission Recommendation of 14 December 2004 should apply, fostering an appropriate regime for the remuneration of directors of listed companies (2004/913/EC), supplemented by the European Commission Recommendation of 30 April 2009 (2009/385/EC).
- This principle was not observed with regard to remuneration of members of the Supervisory Board since in accordance with the Company's current Articles of Association, remuneration of the members of the Supervisory Board is determined by the General Shareholders' Meeting. By way of resolution dated 23 May 2011, the General Shareholders' Meeting determined the principles of remuneration of the Supervisory Board members for a three-year term of office. According to the Articles of Association, remuneration of Management Board Members is determined by the Supervisory Board. The Company has no documents specifying the principles of shaping the remuneration policy. The amount of remuneration of the Company's bodies is presented in annual reports.
- The WSE recommends to public companies and their shareholders that they ensure a balanced proportion of women and men in management and supervisory functions in companies, thus reinforcing the creativity and innovation of the companies' economic business.
- In the opinion of the Company's Management Board, the main criterion for electing members of the Management Board or the Supervisory Board is the candidate's experience and competencies

for the applied position. The Company declares that it will consider the subject recommendation and possibly comply with corporate governance in this respect.

According to the Best Practices 2 item 2a, the Company publishes information about the proportion of women and men in the Management Board and the Supervisory Board in separate years on its website.

# B. With regard to good practices applied by management boards of listed companies:

- The Company operates a corporate website and, apart from information required by law, places on it:
  - 9a) the record of the proceedings of the general meeting, in the form of audio or video,
- In accordance with the provisions of the Code of Commercial Partnerships and Companies, the general meeting takes place in the presence of a notary public who prepares minutes from the proceedings. In the view of the Company, it is a sufficient way of recording the proceedings of the general meeting. The binding provisions of law sufficiently regulate the performance of information requirements of public companies in the scope of the transparency of matters under proceedings of the General Shareholders' Meeting. The information was announced in the current report regarding the non-observance of the abovementioned principle of corporate governance dated 4 June 2013.
- The Company ensures operation of its website, also in English, at least in the scope indicated in part 2 item 1.
- TOYA S.A. is gradually implementing its website, including in English in the scope indicated in part 2 item 1.

# C. With regard to good practices implemented by the shareholders

- The Company should enable its shareholders to participate in the general meeting using electronic means of communication in the following manner:
  - 1) real-time transmission of the general meeting,
  - 2) two-way real-time communication which allows the shareholders to speak during the general meeting while being present at a location other than the location of the meeting,
  - 3) exercising the voting right during the general meeting, in person or through a proxy.
- The Company did not implement these principles in 2013. TOYA S.A. is considering gradual implementation of appropriate corporate mechanisms, in particular additional organisational and technical means, allowing for application of the principles of corporate governance in the abovementioned scope.

# 21.3 Description of basic features of internal control and risk management systems applied in the Company with respect to the process of preparing the financial statements

The Management Board of the Company is responsible for the internal control system in the Company and its effectiveness in the process of preparing consolidated financial statements and periodical reports developed and published in accordance with the Regulation of the Minister of Finance of 19 February 2009 on current and periodical information submitted by issuers of securities and on conditions for deeming as equivalent the information required under the provisions of the law of a Non-Member State (Journal of Laws No 33, item 259). The Company applies internal control systems with regard to accounting and financial reporting to ensure reliable and transparent presentation of its financial and

assets standing. The Company has in place documentation describing the adopted accounting principles, specifying the methods of assets and liabilities valuation and determination of the financial result, as well as the manner of keeping the books of account and the system for protection of data and data collections. The adopted accounting principles are applied on a continuous basis by ensuring comparability of financial statements while using the rule of going concern and prudent valuation. The Company's consolidated financial statements are audited by authorised entities selected by way of resolution of the Supervisory Board. The statements are published in accordance with the applicable provisions of the law.

The books of account are kept by the Company and its subsidiaries in the SAP R3 IT system. Access to information resources of the IT system is restricted by appropriate rights of authorised employees solely in the scope of their duties.

The Financial Director supervises the process of preparing the Company's financial statements and periodical reports from the subject-matter point of view.

Organising work related to preparing annual and semi-annual financial statements is the competence of the accounting and control department.

After its approval by the Financial Director and before its publication, the financial statements are verified by the Company's Management Board and Supervisory Board.

# 21.4 Shareholders who hold, directly or indirectly, major blocks of shares, the number of shares held by such entities, their percentage share in the share capital, the number of votes resulting from them and their percentage share in the total number of votes at the general meeting.

The table below presents the ownership structure and percentage stakes held in the Company as at 31 December 2013:

		Series of	Number of		Par value per share	Par value of the	
Name	Status	shares	shares	Type of shares	(PLN)	shares (PLN)	Structure (%)
Jan Szmidt	natural person	Α	28,170,647	ordinary bearer	0.1	2,817,064.70	37.4%
Tomasz Koprowski	natural person	Α	14,644,030	ordinary bearer	0.1	1,464,403.00	19.4%
Romuald Szałagan	natural person	Α	10,938,874	ordinary bearer	0.1	1,093,887.40	14.5%
Generali OFE(*)	legal person	С	6,038,147	ordinary bearer	0.1	603,814.70	8.0%
Piotr Wojciechowski	natural person	В	5,044,878	ordinary bearer	0.1	504,487.80	6.7%
Other – share below		C, D,					
5%	not applicable	E, F	10,565,799	ordinary bearer	0.1	1,056,579.90	14.0%
TOTAL:			75,402,375			7,540,237.50	100%

<sup>(\*)</sup> status according to information held by TOYA S.A. as at the dividend record date for 2012, i.e. 11 July 2013

# 21.5 Holders of any securities which provide special control rights

All shares in the Company are ordinary bearer shares. Apart from shares, the Company did not issue any other securities.

# 21.6 Restrictions regarding the exercise of voting rights

Shares in the Company do not involve any restrictions with respect to exercising voting rights. Pursuant to the Articles of Association of TOYA S.A., each share carries one vote at the General Shareholders' Meeting.

# 21.7 Limitations in transferring the ownership right to the issuer's securities

In 2013, there were no such limitations.

# 21.8 Description of principles concerning appointment and dismissal of managers and their entitlements, in particular the right to decide on issuance or redemption of shares

Pursuant to the Articles of Association, the Management Board comprises one to seven members, including the President of the Management Board and, in the case of a Management Board comprising several members, the Vice-President of the Management Board. The number of Management Board members for a given term is specified by the Supervisory Board. Members of the Management Board are appointed for a joint, three-year term of office, while mandates of the Management Board members expire no later than on the day of the General Shareholders' Meeting which approves the financial statements for the last full financial year of the term of office.

Members of the Management Board of TOYA S.A. are appointed and dismissed by the Supervisory Board.

Members of the Management Board can be dismissed at any time, without detriment to their claims from the work relationship or a different legal relationship which is the basis for holding the office of a Management Board Member.

The Management Board's competencies relate to all matters of the Company not restricted to the competencies of the General Shareholders' Meeting or the Supervisory Board.

The Management Board operates on the basis of the Regulations approved by the Supervisory Board, as specified in the Articles of Association of TOYA S.A. The Regulations also specify detailed competencies of the Management Board. The Management Board handles the affairs of the Company, manages its assets and represents the Company before third parties.

The following corporate documents, including a description of principles concerning appointment and dismissal of managers and their entitlements, in particular the right to decide on issuance or redemption of shares, are available on the website <a href="www.yato.pl">www.yato.pl</a> in the Investor Relations tab.

- Articles of Association of TOYA S.A.
- Regulations of the Management Board
- Regulations of the Supervisory Board
- Regulations of the General Shareholders' Meeting

# 21.9 Principles of introducing amendments to the articles of association

Amendments to the Articles of Association of the Company, including increases or decreases in the share capital, are introduced in accordance with the provisions of the Commercial Companies Code and are the sole competence of the Company's General Shareholders' Meeting.

# 21.10 The functioning of the General Shareholders' Meeting, its basic entitlements, the rights of shareholders and the manner of exercising these rights and entitlements

The General Shareholders' Meetings of TOYA S.A. (the Company) take place in accordance with the provisions of the Commercial Companies Code, the Articles of Association of the Company as well as provisions of the Regulations, while taking into account other generally applicable provisions of law. Subject to cases specified in the Commercial Companies Code, if the General Shareholders' Meeting was convened correctly, it is valid and capable of adopting resolutions regardless of the number of shares represented at the meeting. The General Shareholders' Meeting of the Company is convened by an announcement published on the Company's website and in a manner specified for transmitting current information, according to generally applicable regulations. The announcement should be made at least twenty-six days before the date of the General Shareholders' Meeting. The announcement about the General Shareholders' Meeting of the Company should include at least:

- 1) the date, time and place of the General Shareholders' Meeting as well as a detailed agenda,
- 2) a precise description of procedures regarding participation in the General Shareholders' Meeting and executing

the voting right, in particular information about:

- a) the shareholder's right to demand specific issues to be included in the agenda,
- b) the shareholder's right to submit draft resolutions regarding issues on the General Shareholders' Meeting's agenda or issues which are to be included in the agenda before the date of the General Shareholders' Meeting,
- c) the shareholder's right to submit draft resolutions regarding issues on the General Shareholders' Meeting's agenda during the General Shareholders' Meeting,
- d) the manner of exercising the voting right via proxy, including, in particular, information about forms used in voting through a proxy and the manner of notifying the Company about appointment of a proxy using electronic means of communication,
- e) the possibility and the manner of participating in the General Shareholders' Meeting using electronic means of communication,
- f) the manner of voicing opinions during the General Shareholders' Meeting, using electronic means of communication,
- g) the manner of exercising the voting right by correspondence or using electronic means of communication,
- 3) the date of registration of participation in the General Shareholders' Meeting,
- 4) information that the right to participate in the General Shareholders' Meeting only applies to persons who are shareholders of the Company on the date of registering their participation in the General Shareholders' Meeting,
- 5) information on where and how the person entitled to participate in the General Shareholders' Meeting can obtain the full text of documentation to be presented to the General Shareholders' Meeting as well as draft resolutions,
- 6) address of the website on which information concerning the General Shareholders' Meeting will be made available.

The right to participate in the General Shareholders' Meeting of the Company applies exclusively to persons who are shareholders of the Company sixteen days before the date of the General Shareholders' Meeting (the date of registering participation in the General Shareholders' Meeting ). The shareholder or their proxy are hereinafter also referred to as the Participants of the General Shareholders' Meeting (the Participant or Participants). The General Shareholders' Meeting can be attended by shareholders who submitted, to the entity keeping the securities account, a request for issue of a registered certificate of the right to participate in the General Shareholders' Meeting no earlier than after the announcement on the General Shareholders' Meeting being convened and no later than on the first business day following the date of registration for the General Shareholders' Meeting. The Company determines the list of shareholders entitled to participate in the General Shareholders' Meeting on the basis of the list prepared by the entity maintaining the depository of securities, in accordance with the provisions on trade in financial instruments, submitted to the Company no later than a week before the date of the General Shareholders' Meeting.

Shareholders can participate in the General Shareholders' Meeting and exercise the voting right in person or through a proxy. The power of attorney should be made in writing or in electronic form.

Upon arrival at the General Shareholders' Meeting, each shareholder on the list of shareholders entitled to participate in the

General Shareholders' Meeting reports their attendance (at the shareholder registration point) to the shareholder service team and is entered onto the attendance list. Preparing the attendance list of the General Shareholders' Meeting Participants involves the following tasks:

- 1) verification of identity of the shareholder or their proxy (if the shareholder is represented by a proxy, this fact must be indicated on the attendance list),
- 2) providing the number of shares held by the reporting Participant,
- 3) specifying the number of votes to which the reporting Participant is entitled,
- 4) the Participant placing a signature on the attendance list,
- 5) issuing a voting card, voting instructions and other materials for the meeting to the Participant.

The attendance list is signed by the Chairperson of the General Shareholders' Meeting (the Chairperson) immediately after their election. The Chairperson is competent for resolving complaints regarding this list. The attendance list is made available to the Participants of the General Shareholders' Meeting throughout the time of the meeting and is updated on a current basis.

Upon the request of shareholders holding a tenth of the share capital represented at the General Shareholders' Meeting, the attendance list will be verified by a commission appointed for this purpose, comprising at least three persons, including one chosen by the applicants. If the commission issues a decision disadvantageous to a certain person, that person can appeal to the General Shareholders' Meeting, which resolves the issue by voting. If a Participant leaves the room during the General Shareholders' Meeting, the Chairperson corrects the attendance list, making note of the time when the Participant left the room, and recalculates the number of votes and the percentage of represented share capital. After calculations, the Chairperson declares whether the General Shareholders' Meeting has the required quorum and the majority of votes required to adopt resolutions, in particular if votes are planned on resolutions which require the qualified majority of votes.

If a Participant entitled to participate in the General Shareholders' Meeting is late, they should be allowed to attend the meeting. In such a case, the Chairperson orders a correction of the attendance list, marking the arrival time of the delayed Participant and the item of the agenda starting from which this person participates in the General Shareholders' Meeting, and once again calculates the number of votes and quorum represented since the arrival of the latecomer.

Members of the Management Board and the Supervisory Board participate in the General Shareholders' Meeting in composition which allows them to provide factual answers to questions asked during the General Shareholders' Meeting. If attendance of any of the participants of these bodies is impossible for important reasons, the participants of the General Shareholders' Meeting are informed about these reasons.

Members of the Management Board and the Supervisory Board of the Company taking part in the General Shareholders' Meeting should, within their competencies and to the extent necessary to resolve issues on the agenda, provide the Participants with explanations and information concerning the Company, subject to restrictions following from the applicable regulations. In cases which require detailed, specialist knowledge of a given discipline, a Member of the Management Board or the Supervisory Board can appoint a person from among the employees of the Company who will provide such information or explanations. The registered auditor conducting the audit of the Company's financial statements is invited to the General Shareholders' Meeting, in particular if the agenda includes an item of the Company's financial matters. The General Shareholders' Meeting can be transmitted via the Internet. Information about public transmission of the meeting will be published on the Company's website immediately before the General Shareholders' Meeting.

The General Shareholders' Meeting is opened by the President of the Supervisory Board or, if they are absent, the Vice-President of the Supervisory Board or a person appointed by the President or the Vice-President of the Supervisory Board, respectively. The person opening the meeting orders and conducts the election of the Chairperson from among the persons entitled to vote. Until the abovementioned elections, the person opening the General Shareholders' Meeting has the Chairperson's rights.

Every Participant of the General Shareholders' Meeting is entitled to run for the Chairperson as well as to present one candidature for this post. The candidate is entered on the list of candidates after stating that they accept the candidature. The Chairperson of the General Shareholders' Meeting is elected in a secret ballot. The person opening the General Shareholders' Meeting supervises the correct course of the ballot and announces its results.

The Chairperson ensures smooth course of the meeting and observance of the rights and interests of all shareholders. The Chairperson should counter, in particular, abuse of Participants' rights and ensure that the rights of minority shareholders are respected. The Chairperson should not resign from their function without material reasons and neither can they, without justified causes, delay the signature of the minutes of the General Shareholders' Meeting.

Duties and rights of the Chairperson of the General Shareholders' Meeting, apart from those listed in the Regulations of the General Shareholders' Meeting, include in particular:

- 1) declaring correctness of the manner in which the General Shareholders' Meeting was convened and the ability to adopt
- resolutions,
- 2) presenting the announced agenda of the General Shareholders' Meeting,
- 3) giving floor and removing it from a Participant who voices their opinion clearly off-topic or violates the principles of decent behaviour with their speech,
- 4) ordering ballots, supervising their correct course and announcing their results,
- 5) removing persons who are not entitled to participate in the General Shareholders' Meeting or who interrupt the meeting from the room,
- 6) ordering breaks in meetings, subject to the provisions of Regulations of the General Shareholders' Meeting,
- 7) resolving doubts concerning regulations, if needed after obtaining the opinions of persons listed in the Regulations of the General Shareholders' Meeting,
- 8) concluding the General Shareholders' Meeting after the meeting agenda has been exhausted.

The Chairperson is entitled to appoint a Secretariat of the General meeting (the Secretariat) comprising 1–3 persons for cooperation with the Chairperson during the General Shareholders' Meeting. The Chairperson of the General Shareholders' Meeting is entitled to consult the notary public, lawyers and other independent consultants appointed by the Management Board of the Company to service the General Shareholders' Meeting. The Chairperson informs the attendants about the presence of the abovementioned persons at the General Shareholders' Meeting.

Every Participant of the General Shareholders' Meeting is entitled to submit a motion regarding formal issues. Motions regarding formal issues are motions regarding the manner of holding the meeting and voting, in particular motions for:

- 1) postponement or closure of discussion,
- 2) breaks in the meeting,
- 3) the voting order of motions submitted under a given item of the agenda,
- 4) closure of the list of candidates upon elections.

Subject to paragraph 5 of the Regulations of the General Shareholders' Meeting, motions regarding formal issues are resolved by the Chairperson and if any Participant objects to their decision – by voting.

The Chairperson may order a short break in the meeting, in particular in order to allow:

- 1) formulation of conclusions,
- 2) agreement upon the Participants' positions,
- 3) obtaining opinions of persons referred to in § 6 paragraph 5 of the Regulations of the General Shareholders' Meeting,
- 4) the Management Board and the Supervisory Board to assume their positions,
- 5) handling other cases which require such breaks, in particular if the General Shareholders' Meeting lasts longer than 2 hours.

The ordered breaks cannot be aimed at impeding users in exercising their rights. Should a break in the meeting cause postponement of the General Shareholders' Meeting at least until the following day, the General Shareholders' Meeting must adopt the relevant resolution with at least 2/3 of votes. In total, such breaks cannot be longer than 30 days.

Subject to the provisions of § 8 of the Regulations of the General Shareholders' Meeting, every Participant should voice their opinion only on matters covered by the adopted agenda which are currently being considered, in particular by asking questions to the representatives of the Company. Motions concerning draft resolutions or amendment thereof should be submitted, along with their justification, in writing to the Secretariat, or in the case of lack thereof, to the Chairperson. When taking the floor or submitting a motion, the Participant should provide their full name and, if they are not applying on their own behalf, also details of the shareholder they are representing.

The Chairperson gives the floor to Participants according to the order of applications and for the purpose of retorts – after the list of persons speaking on a given issue on the agenda is exhausted. The Chairperson can

give the floor to the members of the Company's Supervisory Board and Management Board out of turn. The Chairperson can limit the speaking time of a Participant of the General Shareholders' Meeting if the number of Participants who intend to take part in the discussion is so large that lack of time limits for their speeches could, taking into account the agenda, render impossible conducting the General Shareholders' Meeting efficiently. Restriction of the speaking time cannot cause a restriction in the shareholders' rights. The Participant can also voice their opinion by submitting a written statement, question or motion. After the list of speakers has been exhausted, the Chairperson informs the General Shareholders' Meeting about the content of such statements and organises explanations and, if needed, puts the submitted motions to vote. If there are doubts regarding the motion under vote, before voting, the Participant can ask the Chairperson to read the motion out. The Participant of the General Shareholders' Meeting who demanded an objection to be recorded in the minutes after the General Shareholders' Meeting adopted a resolution against which they had voted can briefly motivate the objection.

Questions asked in relation with the General Shareholders' Meeting along with answers are published by the Company on its website, immediately after the end of the General Shareholders' Meeting.

Resolutions cannot be adopted with respect to issues not covered by the agenda unless the entire share capital is represented at the General Shareholders' Meeting and none of the attendants object to adoption of the resolution. The General Shareholders' Meeting can adopt, at any time, a resolution on convening an Extraordinary General Shareholders' Meeting, resolutions regarding the announced agenda and resolutions of organisational nature, which include:

- 1) a resolution on changing the order of individual discussed items on the agenda,
- 2) a resolution on removing individual issues from the agenda,
- 3) a resolution on the method of voting,
- 4) a resolution on breaks in the meeting.

A motion for a resolution on removing a specific issue from the agenda should be motivated. A matter whose consideration is obligatory pursuant to applicable regulations cannot be removed from the agenda.

A resolution is deemed adopted if its adoption was voted for by shareholders representing the majority of votes required according to the provisions of the Commercial Companies Code or the Articles of Association. If amendments were suggested for a draft resolution, these suggestions, subject to § 8 paragraph 2 of the Regulations of the General Shareholders' Meeting, are put to vote in the order determined by the Chairperson and subsequently, a vote is held on the entire draft resolution, together with adopted improvements.

The Chairperson orders a secret ballot for elections and in the case of motions for dismissal of members of the Company's bodies, for holding them liable as well as in the case of personnel issues. The Chairperson also orders a secret ballot on other issues upon request of at least one Participant, except for votes on motions relating to formal issues. Voting and counting votes are assisted by a company which counts votes using a computer technique or in a different manner, specified in the voting instruction submitted by the Chairperson.

The Supervisory Board comprises between five and seven members, appointed for a joint term of office in a manner specified in the Company's Articles of Association. The number of members of the Supervisory Board for a given term is determined by the General Shareholders' Meeting.

The principles below apply to appointment of members of the Supervisory Board by the General Shareholders' Meeting.

A candidate for an independent member of the Supervisory Board submits their agreement to be appointed member of the supervisory board and a curriculum vitae, as well as a written declaration of meeting the independence criteria referred to in the Company's Articles of Association. Every Participant of the General Shareholders' Meeting is entitled to put forward candidatures for a member of the Supervisory Board. The candidature put forward is accompanied by a justification and a short curriculum vitae of the candidate, which covers in particular their education and hitherto work experience.

The candidate put forward is added to the list of candidates after declaring acceptance of the candidature and compliance with the criteria, adopted by the Company, necessary to be recognised as an independent member of the Supervisory Board, as well as submitting other declarations, if any, required by generally applicable provisions. A candidate who is absent at the General Shareholders' Meeting is entered onto the list of candidates after the person who proposes them presents:

- 1) the candidate's written agreement along with a declaration of compliance with the independence requirements, or
- 2) a written declaration concerning the candidate being put forth with respect to consent to candidature and compliance with the independence criteria and
- 3) the candidate's other declarations required by the provisions of the law, submitted in the appropriate form.

Upon the request of the Chairperson or another Participant, the list of candidates for the Supervisory Board can be closed by the Chairperson if the number of elected candidates is at least equal to the number of posts to be appointed in the Supervisory Board. The list of proposed candidates for members of the Supervisory Board is prepared in alphabetic order by the Secretariat of the General Shareholders' Meeting.

Voting for the members of the Supervisory Board takes place separately for each candidate, in a secret ballot, according to absolute majority of votes. A vote cast for a number of candidates exceeding the number of mandate posts is invalid. The Supervisory Board comprises candidates who obtained the largest number and the absolute majority of votes; if there is an equal number of votes for the last mandate post, another vote is held for these candidates, with the above principles applying respectively. The provisions of this section also apply if the agenda of the General Shareholders' Meeting covers changes in the composition of the Supervisory Board.

A special voting procedure is ordered by the Chairperson of the General Shareholders' Meeting in the case of group elections to the Supervisory Board. Upon the motion of shareholders representing at least one fifth of the share capital, the Supervisory Board should be elected by way of voting in separate groups even if the Articles of Association provide for a different manner of appointment of the Supervisory Board. During a group ballot, one share corresponds to one vote. Groups of shareholders are created at the General Shareholders' Meeting in order to elect members of the Supervisory board, provided that the number of created groups corresponds to the number of posts to be appointed in the Supervisory Board. A shareholder can only be a member of one voting group. The minimum number of shares needed for creating a group is established by dividing the number of shares represented at the General Shareholders' Meeting by the number of mandates to be appointed in the Supervisory Board. The group of shareholders is entitled to elect the number of members of the Supervisory Board equal to the number of times the shares represented by it exceed the calculated minimum. Groups of shareholders can merge in order to make optimal use of jointly held shares to elect members of the Supervisory Board. For each group, the Chairperson orders a separate attendance list to be prepared. Each group holds a vote for the chairperson of the meeting of a given group, who will ensure organisation of the ballot within the group, i.e. proposing candidates, holding ballots and minutes from the group's meeting being drawn up by the notary public. Each of the established groups is provided with a separate room to hold the elections unless this is impossible for organisational reasons. In such a case, groups take turns and use a single room. Each group holds the ballot before the notary public who draws up the minutes; the order is determined by the Chairperson of the General Shareholders' Meeting. After holding a group ballot, the chairperson of the group delivers written results of secret ballots held in groups to the Chairperson of the General Shareholders' Meeting. The Chairperson of the General Shareholders' Meeting announces the composition of the Supervisory Board after collecting all results of group ballots.

Resolutions of the General Shareholders' Meeting are recorded in the minutes by the notary public, otherwise being null and void. The minutes are signed by the notary public and the Chairperson of the General Shareholders' Meeting. The minutes declare that the General Shareholders' Meeting has been convened correctly and can adopt resolutions; they also list the adopted resolutions and next to each of them, the number of shares from which valid votes were cast, the percentage of these shares in the share capital, the total number of valid votes, the number of votes for, against and withheld as well as voiced objections. The minutes are supplemented by the attendance list with signatures of the Participants. The Management Board of the Company enters the extract from the minutes to the minutes book. The minutes book is also supplemented with evidence for convening the General Shareholders' Meeting.

On its website, the Company publishes the ballot results within a week of the conclusion of the General Shareholders' Meeting. The ballot results will be available until the deadline for appealing against the resolution of the General Shareholders' Meeting.

General Shareholders' Meetings can be recorded; in such cases, the recording of the meeting will be published on the Company's website immediately after conclusion of the General Shareholders' Meeting.

# 21.11 Principles of introducing amendments to the articles of association or memorandum of association of the Company

Adopting resolutions concerning amendments to the Articles of Association of the Company, including increases or decreases in the share capital, is the competence of the Company's General Shareholders' Meeting.

In cases concerning amendments to the Articles of Association, including issue of new shares, resolutions of the General Shareholders' Meeting are adopted by the majority of ¾ votes cast (except for amendments for which the Commercial Companies Code provides otherwise).

# 21.12 Composition and operation of the company's managing and supervisory bodies and their committees

# **MANAGEMENT BOARD**

The composition of the Management Board as at 31 December 2013 was as follows:

- Grzegorz Pinkosz President of the Management Board
- Dariusz Hajek Vice-President of the Management Board

The Management Board operates on the basis of the Articles of Association of the Company, Regulations of the Management Board and in accordance with adopted principles of corporate governance.

The Management Board handles the affairs of the Company and led by the President of the Management Board, manages the Company and represents it before third parties. The manner of representation of the Company is specified in the Articles of Association, according to which the persons authorised to make declarations of will and place signatures on behalf of the Company are the President of the Management Board individually or the Vice-President of the Management Board jointly with a member of the Management Board.

Detailed principles of operation of the Management Board are specified in the Regulations of the Management Board, published on the website <a href="https://www.yato.pl">www.yato.pl</a>.

# **SUPERVISORY BOARD**

As at 31 December 2013, the composition of the Supervisory Board was as follows:

Piotr Mondalski — President of the Supervisory Board – since 14 February 2011
 Jan Szmidt — Vice-President of the Supervisory Board – since 14 February 2011
 (Member of the Supervisory Board since 13 January 2011)
 Tomasz Koprowski — Member of the Supervisory Board – since 14 February 2011
 Romuald Szałagan — Member of the Supervisory Board – since 14 February 2011
 Piotr Wojciechowski — Member of the Supervisory Board – from 13 January 2011 to 31 December 2013

in accordance with the information published on 18 December 2013 in current report No 34/2013, on 18 December 2013, the Management Board of TOYA S.A. received a letter on the resignation of Piotr Wojciechowski from the position of Member of the Supervisory Board of the Company and Member of the Audit Committee, effective from 31 December 2013

- Grzegorz Maciąg Member of the Supervisory Board since 14 February 2011
   Dariusz Górka Member of the Supervisory Board since 14 February 2011
- Pursuant to the Resolution No 1/07/2011 of 27 July 2011, the Supervisory Board, fulfilling the obligation referred to in Article 86 of the Act of 7 May 2009 on registered auditors and their council, entities entitled to provide an audit of the financial statements and public supervision, appointed from among its members the Audit Committee in the following composition:
  - Piotr Wojciechowski (until 31 December 2013 details above and in current report No 34/2013)
  - Jan Szmidt (since 6 March 2014)
  - Dariusz Górka
  - Grzegorz Maciąg

Dariusz Górka is the member of the Audit Committee who meets the conditions of independence, has qualification in the field of accounting and financial revisions provided for in the Act.

#### Tasks of the Audit Committee include:

- monitoring the Company's financial reporting process and performing financial revision tasks, among others by monitoring the process of preparation of the financial statements and monitoring reliability of the financial information presented by the Company;
- monitoring the effectiveness of internal control systems, internal audit (if appointed) and risk management through, among others, reviewing, at least once a year, the internal control and risk management procedures in order to ensure compliance with the provisions and internal regulations, as well as assessment of compliance with risk management principles and presenting recommendations in this scope;
- monitoring performance of financial revision tasks, among other through monitoring independence of the auditor with respect to audit conducted by them and discussion of the audit process with the auditor;
- monitoring the independence of the registered auditor and the company authorised to audit financial statements, including rendering services other than financial review activities.

Grzegorz Pinkosz Dariusz Hajek
President of the Vice-President of the Management
Management Board Board

Wrocław, 2 April 2014